

What is the role of a Plan Manager?



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Plan management is when a plan manager supports you to manage your funds in your NDIS plan.

Our role as a plan manager is to communicate with service providers and pay invoices on your behalf. We are classed as a “financial intermediary” and our team of plan managers takes care of your invoices, admin, answer all your questions, and support you to get the most out of your funds.

A plan management provider must have robust security processes in place to store and maintain participant information. Our [MyPma](#) portal provides security that is in line with the NDIS.

A plan management provider must comply with the NDIS Price Guide using the most appropriate support items for claiming, including available support item code, how services can be used, and maximum prices that can be charged.

- Plan Management does not cost you any out-of-pocket expenses, Plan Management is funded by the NDIS
- Plan Management is funded under the 'Improved Life Benefits of plan management and will be included in your NDIS Plan

Our role:

- work collaboratively with a participant to understand the funds available within their plan
- pay invoices in line with the NDIS - once an invoice or receipt has been issued and sent to a plan manager, a claim is made for that amount from the NDIS
- provide monthly statements which include a summary of expenditure to budget as well as a breakdown by category
- provide a login portal so participants can view their budget, invoices, etc
- work closely with your providers, support coordinators, and disability organisations
- assist you as well as manage and monitor a participant's budget in accordance with applicable service agreements
- maintaining records for the duration of the NDIS plan

Benefits to you:

- choose registered and non-registered providers
- gives you choice and control over your NDIS budget
- assists you in navigating the complexities of managing your NDIS funding, so you understand your budget
- assist in finding providers near you
- paying your providers on time
- take the stress out of claiming, paying, and managing your invoice trail

At Plan Manage Assist we provide Plan Managers to assist you and have qualified accountants so that you know your funding is in safe hands.

For more information on Plan Management [click here ..](#)



REGISTERED
NDIS
PROVIDER